



**COPY**

May 13, 2025

Ms. Sherry Lawr  
1041 Deacons Trail  
Algonquin Highlands, ON K0M 1S0  
via email only [sherryllawr@gmail.com](mailto:sherryllawr@gmail.com)

Dear Ms. Lawr:

**RE: FOI REQUEST NO. 25-18 – Final Access Decision and Fee**

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In response to your request made under the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA), I am providing you with a **final access and fee** decision.

Your request, and further clarification including the correction of the address being 1572 Little Hawk Lake Road, with the applicable application fee, was received by our office on February 14, 2025, requesting access to records related to:

***“Under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), I am requesting access to the following records relating to the rezoning application for 1572 Halls Lake Road, Algonquin Highlands (AH-ZBA-009-24), from Shoreline Residential 2 (SR2) to Rural (RU) zoning:***

***1. Communications and Documentation All documents in the possession of the municipality in relation to, or referring to, this application including but not limited to:***

- ***Internal email, memoranda, letters, and electronic messages (texts) between or among council members staff or consultants (between January 1, 2024 – February 12, 2025);***
- ***Any record of communication, in any form in regards to the above mentioned property, with the applicant (January 1, 2017 – February 12, 2025); this includes phone records, emails, text messages, letters/memos and reports from/between Robert Marcia, Greg Moore, Sean O’Callaghan, Angie Bird, Liz Danielsen, Jennifer Dailloux, Sabrina Richards, Lisa Berry and the applicants.***

- ***All documents regarding bylaw complaints on the above mentioned property (between January 1, 2017 – December 31, 2024);***
- ***Any preliminary discussions or communications about this property's rezoning prior to the formal application (between January 1, 2021 - July 16, 2024); this includes phone records, emails, text messages, letters/memos and reports from/between Robert Marcia, Greg Moore, Sean O'Callaghan, Angie Bird, Liz Danielsen, Jennifer Dailloux, Sabrina Richards, Lisa Berry and the applicants.***
- ***Meeting minutes from Township Council and Committee of Adjustment meetings where this rezoning application was discussed;***
- ***Notes from any site visits or property inspections by Township staff (between January 1, 2021 – September 5, 2024);***
- ***Any communications regarding the impact on Halls Lake water quality (January 1, 2021 – July 16, 2024); this includes Reports, phone records, emails with the Ministry of Environment and the Ministry of Natural Resources and Forestry, Environment Haliburton, HHLPOA as it pertains to Halls Lake, from/between Sean O'Callaghan, Angie Bird***
- ***Any record of communications with the Coalition of Haliburton Property Owners Association regarding this application; this includes Emails, phone records, reports between/from Sean O'Callaghan (or representative of the township planning department), Angie Bird, Liz Danielsen, Jennifer Dailloux, Sabrina Richards, Lisa Berry***
- ***Any record of communication with Haliburton County planning department regarding this application; this includes Any phone records, emails, letters/memos or reports from/between Sean O'Callaghan (or his representative), Angie Bird and the Haliburton County planning department regarding application AH-ZBA-009-24 (June 1, 2024 and February 14, 2025).***

***2. Technical and Environmental Information (January 1, 2021 – September 5, 2024) Any environmental studies related to the proposed agricultural use of the applicant property;***

- ***Water quality impact studies specific to Halls Lake;***
- ***Soil testing results or geological surveys of the applicant property;***
- ***Any consultation reports with the Ministry of Environment and Ministry of Natural Resources and Forestry as required under Algonquin Highlands Official Plan (4.2.5.5.7 and 4.2.5.5.6) regarding the applicant property;***



**3. Planning and Zoning Documents Copy of the Environmental Impact Statement submitted by the applicant to the township following the September 5, 2024 council meeting;**

- **Staff reports and recommendations regarding this application;**
- **Similar agricultural rezoning applications in Algonquin Highlands near waterfront properties (January 1, 2019 – December 31, 2024);**
- **Any legal correspondence regarding discussions by council about other RU agricultural rezoning applications in Algonquin Highlands (January 1, 2019 – December 31, 2024);**

**Final Fee**

A final fee of \$513.30 has been calculated based on the search time of staff, copies and preparation time.

The fee is as follows:

Search Time	195 minutes @7.50/15 minutes	\$97.50
Preparation	708 min @ \$7.50/15 minutes	\$345.00
Copies	354 @ \$0.20/page	\$70.80
<b>Total</b>		<b>\$513.30</b>
<b>Less Deposit</b>		<b>\$301.25</b>
<b>Balance Owing</b>		<b>\$212.05</b>

A deposit of \$301.25 was received on March 20, 2025. The remaining balance due is \$212.05. Once the remaining balance has been paid, the responsive records will be released to you. The reduction in copies was due to several duplicate records and some records related to an open By-law complaint.

**Access Decision**

A search has been conducted and there were 354 responsive pages of records in relation to your request. A decision has been made to grant access, either in full, in part, or not at all, to the following records that were responsive to the request:

- Emails between Township staff, County Staff and members of Council
- Emails between staff to the applicant
- Complaints received on the subject property
- Council Meeting Minutes
- Planning and Zoning Documents
- Environmental Impact Study, Nutrient Management Strategy & Ministry Inspection Report

An index will be included with the released records that will contain a general description of each of the records and the specific exemptions being applied to each record.

I am responsible for making the decision regarding the distribution of the requested documents and applying the applicable exemptions.

**Review from Information and Privacy Commissioner of Ontario**

You may request that this fee and decision be reviewed by writing to the Information and Privacy Commissioner of Ontario at 1400-2 Bloor St. E, Toronto ON M4W 1A8.

Please note that you have 30 days from the receipt of this letter to request a review from a Commissioner. If you decide to request a review of this decision, please provide the Commissioner's office with the following:

- The file number listed at the beginning of this letter;
- A copy of this decision letter;
- A copy of your request that you sent to this institution; and
- An appeal fee of \$25.00 for general records (cheque or money order) payable to the Minister of Finance.

If you have any questions, please contact me at 705-489-2379 ext. 333 or email [dnewhook@algonquinhighlands.ca](mailto:dnewhook@algonquinhighlands.ca)

Regards,



Dawn Newhook,  
Clerk/Deputy CAO