



Regular Council Minutes

Thursday, September 5, 2024 - 9:00 AM
Council Chambers

The Regular Council Meeting of the Township of Algonquin Highlands was called to order on Thursday, September 5, 2024, at 9:00 AM, with the following members present:

Present: Councillor Lisa Barry
Deputy Mayor Jennifer Dailloux
Councillor Sabrina Richards
Councillor Julia Shortreed

Absent: Mayor Liz Danielsen

Also Present: CAO/Deputy Clerk Angie Bird
Clerk/Deputy CAO Dawn Newhook
Parks, Recreation and Trails Manager Chris Card
Treasurer Jean Hughes
Planner Sean O'Callaghan
Public Works Manager Adam Thorn
Communications Coordinator Chad Ingram
Environmental Manager Melissa Murray
Fire Chief Mike French
Deputy Clerk Sarah Hutson
BLEO Robert Mascia
Sherry Lawr
Frank Ingram
Matthew Toole
Beth Carey
Shelly Fellows
Amy Paul
Tim Kegel
Monica Hamilton Elliott
Patti Ingram
Mary Fox
Debbie Withers
Barb Lytollis
Jim Fox
Doug Lawr
Cheryl Morrow
Darlene Lawson
Suzie Kegel
Nancy Wheeler
John Patton
Chris Lawson
Jodi Robinson Dunn
Bruce Green
Robert McConnell
Craig Campbell
Rae Mavor
Ken Mavor

1. Call to Order

The Deputy Mayor called the meeting to order at 9:00 AM.

2. Land Acknowledgment

We respectfully acknowledge that the Township of Algonquin Highlands is located on Treaty 20 Michi Saagiig territory, and in the traditional territory of the Michi Saagiig and Chippewa Nations, collectively known as the Williams Treaties First Nations.

We also acknowledge a historical shared presence of other Indigenous nations throughout the area. We recognize these original inhabitants as the stewards of its lands and waters since time immemorial.

3. Approval of Agenda

- a. Approval of the September 5, 2024 Meeting Agenda.

Moved by Councillor Lisa Barry
Seconded by Councillor Sabrina Richards

Be It Resolved That The September 5, 2024 meeting Agenda be approved as circulated.
Carried

4. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary, or other, interests declared.

5. Mayor's Remarks

6. Adoption of Minutes

- a. August 15, 2024 Regular Meeting Minutes.

Moved by Councillor Julia Shortreed
Seconded by Councillor Lisa Barry

Be It Resolved That Council approves the August 15, 2024 Regular Council meeting minutes as circulated.
Carried

7. Public Meetings

- a. Zoning By-law Amendment Application – Kegel.
AH-ZBA-009/24
Part of Lot 15, Concession 8
Geographic Township of Stanhope

Moved by Councillor Julia Shortreed
Seconded by Councillor Lisa Barry

Be It Resolved That Council adjourns its Regular Meeting at 9:03 AM to proceed into Public Meetings for Zoning By-law Amendment Application AH-ZBA-009/24; Part of Lot 15, Concession 8, geographic Township of Stanhope (Kegel).
Carried

Moved by Councillor Julia Shortreed
Seconded by Councillor Lisa Barry

Be It Resolved That Council adjourn the Public Meeting at 10:27 AM and the Regular Meeting resume.
Carried

Moved by Councillor Julia Shortreed
Seconded by Councillor Sabrina Richards

Be It Resolved That Council receives Planning Report PL-079-24 regarding the rezoning of lands located at Part of Lot 15, Concession 8, geographic Township of Stanhope (Kegel);

And That Council defer the application and requests the applicants to have an Environmental Impact Study be completed by a qualified professional and brought back to Council for further consideration.

Carried

8. Delegations

- a. Rae Mavor Re: Community Safety Zone Request on North Shore Road - 98
Signature Petition Submission

Moved by Councillor Sabrina Richards
Seconded by Councillor Julia Shortreed

Be It Resolved That Council receives a delegation, and petition containing 98 signatures, from Rae Mavor regarding a request for a Community Safety Zone along North Shore Road from the Highway 35 to the intersection at St. Peter's Road and North Shore Road for information.

Carried

9. Presentations

- a. None

10. Consent Agenda

Moved by Councillor Lisa Barry
Seconded by Councillor Sabrina Richards

Be It Resolved that items listed under the Consent Agenda are considered routine and enacted in one motion;

And That each matter of business contained in the Consent Agenda is recorded separately in the minutes of the meeting;

And That Council has reviewed the Consent Agenda consisting of various staff reports containing proposed recommendations;

And Further That Council approve and adopt the September 5, 2024 Consent Agenda and the recommendations contained in the staff reports and direct staff to proceed with all the necessary administrative actions.

Carried

- a. Tax Write Off

Moved by Councillor Lisa Barry
Seconded by Councillor Sabrina Richards

Be it resolved that Council acknowledges receipt of Report TT-24-24 regarding tax write offs submitted by Karen Mintz and dated September 05, 2024;

And that Council hereby approves the noted tax write off under Section 357 of the Municipal Act for taxes in the amount of \$1,202.29.

Carried

- b. Proposed Shore Road Allowance Closing – Part of Lot 10, Concession 12, geographic Township of Sherborne (Fleming) – Kawagama Lake

Moved by Councillor Lisa Barry
Seconded by Councillor Sabrina Richards

Be It Resolved That Council acknowledges receipt of Report PL-080-24 regarding the proposed shore road allowance closing fronting property located at Part of Lot 10, Concession 12, geographic Township of Sherborne (Fleming) – Kawagama Lake;

And That Council approves, in principle, application OSRA-011/24 made to stop-up, close and convey the shoreline road allowance fronting property located at Part of Lot 10, Concession 12, geographic Township of Sherborne (Fleming) – Kawagama Lake;

And That the applicants are requested to proceed in accordance with the Shoreline Road Allowance Closing Procedure.

Carried

11. Building and By-law Enforcement Business

a. Dog Control By-law Draft 3

Moved by Councillor Sabrina Richards
Seconded by Councillor Julia Shortreed

Be It Resolved That Council receives By-law Report BLDG-016-24, regarding the Revised Draft Dog Control By-law for information;

And that Council supports the proposed revised draft Dog Control By-law and directs that the by-law be tabled for consideration;

And further that Council concurs with the proposed licencing fees to be added into the Township's Comprehensive Fees and Charges By-law and brought forward to the next Council meeting for adoption.

Carried

12. Parks, Recreation and Trails Business

a. Resignation of Recreation Committee Member - Kim Kruithof Brethour

Moved by Councillor Lisa Barry
Seconded by Councillor Julia Shortreed

Be It Resolved That Council acknowledges, with regret, the resignation of Kim Kruithof Brethour from the Recreation Committee.

Carried

13. Environmental Business

a. Correspondence from Dorset Lions Club Re: Request Waiving of Landfill Fees.

Moved by Councillor Sabrina Richards
Seconded by Councillor Julia Shortreed

Be It Resolved That Council receives Correspondence from Dave Mullins, representing the Dorset Lions Club requesting landfill fees be waived for the old plywood that needs to be replaced under the orbis bins;

And That Council approves the request to waive tipping fees for the disposal of the old plywood. to an upset limit of \$80.00.

Carried

14. Public Works Business

a. Vehicle Tender Approval

Moved by Councillor Lisa Barry
Seconded by Councillor Sabrina Richards

Be it Resolved that Council receives Public Works report PW-025-24 regarding Vehicle Tender Approval for information;

And that Council authorizes staff to tender truck replacement in 2024 with a delivery date in 2025.

Carried

b. Lawn Tractor Purchase

Moved by Councillor Sabrina Richards
Seconded by Councillor Julia Shortreed

Be it resolved that Council receives Public Works report PW-026-24 regarding lawn tractor purchase for information;

And that Council approves the purchase a Kubota GR2120 with a 48" mower deck and snow blower;

And That the additional cost be funded from the Parks Equipment Reserve if required.

Carried

c. Airport Grant Funding Update

Moved by Councillor Lisa Barry
Seconded by Councillor Julia Shortreed

Be it resolved that Council receives Public Works report PW-027-24 regarding Airport Grant Funding Update for information;

And that Council concurs with the recommendation made in the said report to delay the initiation of the terminal building renovation project and to revisit the specifics in the fall of 2025 unless another funding opportunity arises.

Carried

d. Dorset Recreation Centre Signage Options

Moved by Councillor Julia Shortreed
Seconded by Councillor Lisa Barry

Be it resolved that Council receives Public Works Report PW-028-24 regarding the Dorset Recreation Centre Signage Options for information;

And That Council approves the three designs as presented and direct staff to proceed with Option B in the said report;

And further that Council authorizes the cost of \$6,500 for the sign.

Carried

15. Fire Services Business

a. Ministry of Solicitor General, Fire Protection Grant

Moved by Councillor Julia Shortreed
Seconded by Councillor Lisa Barry

Be it resolved that Council receives Fire Services Report FD-15-24 regarding a funding opportunity under the Ministry of Solicitor General, Fire Protection Grant for information;

And that Council hereby authorizes staff to submit an application to the Ministry of Solicitor General, Fire Protection Grant in the amount of \$ 32,313.00 plus applicable taxes for cancer prevention equipment, supplies, personal protection equipment (PPE) and cleaning equipment;

And finally that Council authorizes the CAO to sign the necessary documents associated with the grant.

Carried

16. Finance Business

- a. None.

17. Administration Business

- a. Dorset Museum Committee Update.

Moved by Councillor Lisa Barry
Seconded by Councillor Sabrina Richards

Be It Resolved That Council receives the May 28, 2024, Dorset Heritage Museum Committee meeting minutes for information;

And That the request from the Friends of the Dorset Museum for a point of sale machine be supported, in principle, and Council directs staff to investigate.

Carried

- b. Road Naming By-law (By-law Section of Agenda)
- c. Annual Integrity Commissioner Report - 2023

Moved by Councillor Sabrina Richards
Seconded by Councillor Lisa Barry

Be It Resolved that Council receives the Annual Integrity Commissioners Report for 2023, submitted by Tony E. Fleming for information.

Carried

- d. Cemetery By-Law Amendments Submission

Moved by Councillor Julia Shortreed
Seconded by Councillor Sabrina Richards

Be It Resolved That Council receives Report DC-04-24 regarding the status of the submission to the Bereavement Authority of Ontario for information;

And That Council directs final submission to the Bereavement Authority of Ontario be postponed until after the October 3, 2024 Regular Council Meeting;

And That Council requests the Green Burial Ad Hoc Committee bring all final remaining recommendations to the October 3, 2024 Regular Council Meeting for Councils consideration.

Carried

18. Planning Business

- a. Acquisition and Assumption Road By-law (Hawk Valley Road) - See By-law Section

19. External Board Meetings

Members of Council reported on their external boards where applicable.

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20. General Business

- a. None.

21. Notice of Motion

- a. **Notice of Motion Regarding Zoning and Official Plan Provisions Related to Camping on Residential Properties**
Discussion October 3 Regular Council Meeting Agenda

Moved by Councillor Sabrina Richards
Seconded by Councillor Lisa Barry

That the Notice of Motion from Councillor Richards regarding the Township's Zoning By-law and Official Plan provisions related to camping on residential properties be received;

And That Council supports a discussion on the said matter and directs staff to prepare a report containing information, and recommendations, be added to the October 3, 2024, Regular Council meeting.

Moved by Councillor Sabrina Richards
Seconded by Councillor Lisa Barry

Be It Resolved That the Notice of Motion from Councillor Richards regarding the Township's Zoning By-law and Official Plan provisions related to camping on residential properties be received;

And That Council supports a discussion on the said matter and directs staff to prepare a report containing information, and recommendations, be added to the October 3, 2024, Regular Council meeting.

Carried

22. Correspondence

- a. Correspondence Summary Listing

Moved by Councillor Sabrina Richards
Seconded by Councillor Julia Shortreed

Be It Resolved That Council receives the September 5, 2024 Correspondence Listing for information.

Carried

23. Closed Session

- a. Personal Matters about an identifiable individual(s), Litigation or Potential Litigation, including matters before administrative tribunals, affecting the municipality and Advice Subject to Solicitor Client Privilege in accordance with sections 239(2) (b), (e) and (f) of the Municipal Act 2001, c.25 S.O., 2001, as amended (Legal Matter Update).
- b. Personal matters about an identifiable individual and Litigation or Potential Litigation in accordance with sections 239(2) (b) and (e) of the Municipal Act 2001, c.25 S.O., 2001, as amended (Potential Legal Action).

Moved by Councillor Julia Shortreed
Seconded by Councillor Lisa Barry

Be It Resolved That Council adjourns its Open Sessions at 12:57 PM in order to proceed into Closed Session in accordance with Section 239 (2) of the Municipal Act for the purpose of discussing the following matters:

- Personal Matters about an identifiable individual(s), Litigation or Potential Litigation, including matters before administrative tribunals, affecting the

municipality and Advice Subject to Solicitor Client Privilege in accordance with sections 239(2) (b) and (e) (Legal Matter)

- Personal matters about an identifiable individual and Litigation or Potential Litigation in accordance with sections 239(2) (b) and (e) (Potential Legal Action).

Carried

24. Report from Closed

25. By-laws

Moved by Councillor Lisa Barry
Seconded by Councillor Sabrina Richards

Be It Resolved That the following By-Laws be received and read a first time, Considered read a second time and finally passed with the corporate seal affixed:

- 2024-18 to Adopt a Dog Control By-Law
- 2024-85 to Adopt a Road Naming By-Law
- 2024-87 as amended to Authorize Acquisition and Assumption of Road By-Law (Hawk Valley Road)

Carried

26. Confirmatory By-law

- a. A By-law to Confirm the Proceedings of Council at its Regular Meeting Held on September 5, 2024.

Moved by Councillor Lisa Barry
Seconded by Councillor Julia Shortreed

Be It Resolved That By-law 2024-88 being a By-law to confirm the proceedings of Council held during its Regular Meeting on September 5, 2024 be received and read a first time, considered read a second and third time and finally passed with the Corporate Seal affixed.

Carried

27. Adjournment

- a. Adjournment of the Regular Meeting.

Moved by Councillor Julia Shortreed
Seconded by Councillor Sabrina Richards

Be It Resolved the September 5, 2024 meeting be adjourned at 1:35 PM.

Carried

Certified Correct


Dawn Newhook, Clerk


Liz Danielsen, Mayor